




MYP Community Project Timeline/ Checklist 2017-2018

DATE	TASK	Initials	PURPOSE
Criterion A: Investigating			
September 5, 2017 September 13, 2017	<input type="checkbox"/> Community Project Student Assembly <input type="checkbox"/> Community Project Parent Workshop		To find out what the Community Project is about; to learn your responsibilities and our expectations
September 5-15, 2017	<input type="checkbox"/> Explore topics of interest and learn of available community service opportunities		To discover possible topics for your Community Project; to define a goal to address a need within a community, based on personal interests, which can be supported by relevant research; to identify prior learning and subject-specific knowledge relevant to the project; to demonstrate research skills
September 18, 2017	<input type="checkbox"/> Topic Notification— (submit to Dr. Laidler/ Room 915) <input type="checkbox"/> Continue to work on community service hours		To identify one of the global contexts for your project; to indicate your topic of choice and request your Community Project supervisor
September 25, 2017	Students will be notified of Supervisor Assignment		To ensure that all students are assigned a Supervisor
*September 26 – November 17, 2017	<input type="checkbox"/> Meet with your supervisor; summarize your meeting in your Process Journal; <u>supervisor must initial both the summary and this log</u> <input type="checkbox"/> Record intents, processes, accomplishments; resources and ideas for contacts; useful information, including quotations, pictures, ideas, photographs; exploration of ideas and solutions; reflection of learning; identification of process journal extracts to be used during presentation <input type="checkbox"/> Develop a draft of your project proposal		To begin the completion of the first portion of your Process Journal

Criterion B: Planning			
November 20, 2017	<input type="checkbox"/> Submit a typed proposal and summary of meetings with supervisor with initials (grade in LA) <input type="checkbox"/> Process Journal Check Point 1 (4 entries; Requires Supervisor's Signature)		To check that you are on task with your stated goals; to develop a proposal for action to serve the need in the community; to plan and record the development process of the project; to demonstrate self-management skills
November 2— December 9, 2017	<input type="checkbox"/> Gather/conduct research (background information on your topic, history of the foundation, etc.) <input type="checkbox"/> Printed resources/notes (grade in LA) <input type="checkbox"/> Typed Works Cited page (grade in LA)		To gather background information on your topic; to locate and resolve challenges that may present themselves;
Criterion C: Taking Action			
December 2017— February 2018	<input type="checkbox"/> Meet with your supervisor, as needed <input type="checkbox"/> Continue Process Journal <input type="checkbox"/> Begin putting together your Community Project Presentation with Appendix slide (include <u>slides of process journal extracts</u>) <input type="checkbox"/> Continue community service hours (<i>Min. 10 of 15 hours must be related to Community Project</i>)		To demonstrate service as action as a result of the project; to demonstrate thinking skills; to demonstrate communication and social skills
Criterion D: Reflecting			
March 5, 2018	<input type="checkbox"/> Document Community service (online only- www.fcmartin@dadeschools.net)		To gain proper credit for service hours
March 9, 2018 March 12 - 23, 2018	<input type="checkbox"/> Submit the final copy of your Community Project Printed Presentation, including speaker notes to your supervisor for review and possible editing/revision <input type="checkbox"/> Evaluations of Printed Presentations by Supervisors and Project Coordinators.		To evaluate the quality of the service as action against the proposal; to reflect on how completing the project has impacted you and community; to reflect on your development of ATL skills
April 3- April 16, 2018 TBA 	<input type="checkbox"/> Community Project Class Presentations (evaluated using IB Criteria) <input type="checkbox"/> Top projects will be selected for school-wide (MYP) presentation		To deliver a well-prepared speech for a designated audience To celebrate the completion of your Community Project

*September 26th meeting will be during school hours Must be completed in accordance to the Requirements for Completion of the IB Middle Years Programme

This document is subject to revision, if needed